



## MEMO / NOTE DE SERVICE

To / Destinataire	Mayor and Members of Council	File/N° de fichier:
From / Expéditeur	Wendy Stephanson Interim City Manager	
Subject / Objet	Rick O'Connor Retirement	Date: August 21, 2023

The purpose of this memo is to inform you that Rick O'Connor, City Clerk, will be retiring from the City of Ottawa effective September 1, 2023.

Rick has dedicated close to 35 years of municipal public service to the City of Ottawa. During his tenure, he has served as City Clerk, and previously as City Clerk and Solicitor, City Solicitor and Deputy City Clerk in the post-amalgamated organization. In these senior leadership roles, Rick championed transparent, accountable and open government initiatives, such as Council's Accountability Framework, which included the Lobbyist Registry, the Employee Code of Conduct and the routine and pro-active disclosure policies.

Rick also served as the City's Chief Electoral Officer during the last four Terms of Council, where he was responsible for all Ottawa municipal and school board elections from 2010 to 2022. In this role, Rick and his team did an exceptional job leading the transition of outgoing Councillors, the orientation of incoming Members of Council, as well as Council's adoption of its new governance tools, such as the Procedure By-law and the committee structures.

Rick will be missed by the Office of the City Clerk team for his commitment to servant leadership, coaching his people and championing the importance of relationship building, not only within his team, but across the organization. As a member of the senior leadership team, Rick's exceptional leadership, ability to provide sound advice, and in-depth understanding of municipal government are qualities that have made him such a valuable colleague and mentor.

It should be noted that Rick's contributions extend beyond the City. Rick has been active in the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) for decades, winning the AMCTO Prestige Award in 2006 for outstanding individual contributions to the municipal sector at large. Widely regarded as an expert in municipal conflict of interest, Rick served as a panelist in the Good Government portion of the Bellamy Inquiry, drawing on his past experiences serving on the Association of Municipalities of Ontario's Conflict of Interest Task Force, and the Provincial-Local Government Working Group's "Report on Open Local Government," among others.

Please join me in thanking Rick for his dedication to the City of Ottawa, for his contributions to open government in the province, and congratulating him as he prepares for this next chapter.

I am pleased to announce that David White, City Solicitor, will serve as Interim City Clerk effective September 1. David is a seasoned leader with 29 years of service at the City. He is currently a member of the senior leadership team and will continue to serve in his current role as City Solicitor in addition to Interim City Clerk. An executive recruitment process for the City Clerk position will be launched and an update will be provided to Council.

Should you have any questions, please do not hesitate to reach out to me directly.

Sincerely,

Wendy Stephanson  
Interim City Manager

cc: Senior Leadership Team  
Extended Senior Leadership Team  
Nathalie Gougeon, Auditor General  
Sonia Bebbington, Ottawa Public Library  
Dr. Vera Etches, Ottawa Public Health  
Chief Eric Stubbs, Ottawa Police Services