



MEMO / NOTE DE SERVICE

To / Destinataire Mayor Sutcliffe and Members of Council

From / Expéditeur Don Herweyer, Interim General
Manager, Planning, Real Estate and
Economic Development

Subject / Objet Zoning By-Law Amendment – 1081 Carling Avenue - ACS2023-PRE-PS-0075 Date: August 22, 2023

Dear Mayor and Members of Council,

Please be advised that a motion will be brought forward at the City Council meeting on August 23, 2023, for the Zoning By-law Amendment concerning 1081 Carling Avenue. The motion will address the need to return the item to Planning and Housing Committee and reissue the Notice of public meeting in accordance with the Planning Act.

The August 16th Planning and Housing Committee served as the statutory public meeting for the Zoning By-law Amendment concerning 1081 Carling Avenue. Following the meeting, it was determined that the Notice of Public Meeting was not provided to all interested parties in accordance with the notification requirements of the Official Plan and the Planning Act. Specifically, Agriculture and Agrifood Canada and the National Capital Commission did not receive proper notice. To ensure the integrity of the process, City Council are being asked to pass a motion to have the item return to Planning and Housing Committee along with the provision of a new Notice and publication of the staff report to ensure that proper notification takes place in accordance with the Planning Act. The forthcoming September 20, 2023 Planning and Housing Committee will act as the statutory public meeting for the application, and a new recommendation will be put forth by the Committee.

In addition, the City is now in receipt of a revised Cultural Heritage Impact Statement(CHIS) related to this application which provides updated analysis of the potential impacts of the proposed development on the heritage value and character defining elements of the Central Experimental Farm National Historic Site of Canada. Staff have reviewed the updated CHIS and have determined that it meets the City's requirements. The updated CHIS has been posted online to the City's [DevApps page](#).

Sincerely,

A handwritten signature in blue ink, appearing to read "Don Herweyer", with a long horizontal flourish extending to the right.

Don Herweyer
Interim General Manager, Planning, Real Estate and Economic Development Department